

## NeASFAA

Board of Directors Meeting  
Wednesday, April 4, 2018  
Ramada Inn Columbus, NE

Present: Stacy Dieckman, Marty Habrock, Janice Volker, Kent Wolfe, Sara Nordquist-Davis, Beth Sisk, Sarah Standley, Diana Oglesby, Lisa Gdowski, Erinn Brown, Bailey Jorgensen, Jodi Vanden Berge, Kent Wolfe, Taryn Rouse and Ritchie Morrow.

Also Present: Angie Pinkerman, Danny McGinnis, Nichole Benissan, and Shareen Thewke.

Stacy called the meeting to order at 8:46 AM

Approval of Agenda. Motion by Beth. Second by Kent. Motion Approved.

Approval of minutes from February 2, 2018. Motion by Janice. Second by Erinn. Motion Approved.

Approval of minutes from February 7, 2018. Motion by Kent. Second by Beth. Motion Approved.

### Officer Reports

**President, Stacy Dieckman.** Report attached. Discussion about NASFAA Partnering with RMASFAA to help some smaller state organizations with website and membership. Resolved the conversation about updating the RMASFAA website through approval to move forward with the existing website provider and update it to a secured site and update the feel and look of it.

**President Elect, Marty Habrock.** Report attached. Attended NASFAA's Leadership conference.

**Past President, Beth Sisk.** Report attached. Copy of testimony to the Nebraska state appropriation committee is in the attached report.

**Treasurer, Janice Volker.** Report attached. Not much has changed since last meeting. Erinn is going to follow up with Iowa Western about their membership to find out if they are joining NeASFAA. Question about moving the one CD from US Bank after it matures to Union Bank where the other CDs are since its interest rate is much lower than the others. Suggestion to shop around or ask US Bank about a higher interest rate. CD interest rates are up to date on report. The Maturity Date for the US Bank CD is right after winter break making it inconvenient to make changes to the CD. Suggestion to change the renewal date to around conference time.

**Secretary, Sara Nordquist-Davis.** No report.

### Sector Representative Reports

**Private Career.** No report.

**Two-year Public Institutions, Diana J Oglesby.** Report attached. Sent email to sector, but no responses. The email encouraged people to apply for NeASFAA's Summer Institute Scholarship.

**Private Colleges and Universities, Taryn Rouse.** Report attached. Sent out an email to sector, but no responses.

**Four-year Public Colleges and Universities, Sarah Standley.** Report attached. Mary Sommers of UNK suggested an ad hoc committee or Task Force to deal with state legislative matters. Board discussion: The board usually does this if we have a current issue. Is there an issue? Richie said that there is not much going on right now on the state level. However, there might be an issue in a year with lottery funds and we'll need to fight for financial aid funding. Also, concern about the state budget decrease due to less revenue. Would have an idea in late summer if anything would be on the ballot for

November. If so, it would be all hands deck in January of next year. The biggest concern would be lottery funds and NOG (fall 2019 or 2020).

Sarah created the Summer Institute Scholarship Application. It has been posted to the website. She also asked sector reps to contact directors and ask them to spread the word about the scholarship opportunity to their staff. Would like to add it to the P & P, will send it to Assoc. Governance committee for the June board meeting. People are sending the applications to Marty. Nomination and Elections committee will make the selection. They will notify the recipient and then pick an alternate.

**Associate Membership, Kent Wolfe.** Report attached. Sent out email to sector and thank you for their participation. Received two responses from people that can't attend spring conference because of competing state conferences. Iowa and Kansas are going on at the same time this year. Stacy was going to reach out to see when Kansas usually has their conference so we don't have them at the same time if possible.

### **Committee Reports**

**Association Governance, Beth Sisk.** Report attached. Researched sponsorship for conferences by reviewing RMAFSA and NASFAA policies and procedures. Both point to encouraging corporate support. Is there enough interest to warrant a change? Do we think there would be interest even for people to sponsor that cannot attend? Also suggestion to put recognition on the website based on the donation. This will need to go back to Association Governance to look at adding it. Suggestion to read or give the Bylaw or P & P to new board members. There was a suggestion to have the membership at the business meeting vote that they approve of what the board members have voted on. This would be a good to bring this up at the June board meeting. For the Annual Business meeting, Stacy will verify that a quorum has been established.

**Corporate Development, Jodi Vanden Berge.** Report attached. Sent information to the board to help make philanthropy selection. Made table tents to showcase the corporate sponsors. The vendors will be involved in the entertainment. Suggestion to remind all attendees to visit booths as vendors are here to make connections and it is not just about selling something. This information and reminder will be announced at the beginning of the conference.

**Finance and Audit, Lisa Gdowski.** Report attached. In the proposed budget, credentialing was combined with fall or spring training/conference budget. Discussion about purchasing the credentials. How many? What is the most cost effective? Purchasing ten made the most sense. Is the expense included in the proposed budget enough to purchase ten? There is talk about NASFAA not allowing authorized events for the credential sessions after this year. Will need to conduct a poll about which credentials people are interested in attending for next year. Credentialing was moved back to a separate budget item and taken out of the training/conference budget. Motion to approve amended 2018 budget. Motion by Diana. Second by Marty. Motion carried.

**Membership Connections, Erinn Brown.** Report attached. Suggestion to send out annual login and password for the website to the listserv.

**Nominations and Elections, Marty Habrock.** No report. Richie has agreed to continue on as Historian.

**Professional Development & Recognition Committee, Bailey Jorgensen.** Report attached.

### **Continued Business**

**Change to P&P PDRC committee.** No further discussion.

### **New Business**

**Discuss chair and co-chair for RMAFSA 2020 conference.** The co-chairs will be Becca Dobry and Sara Nordquist-Davis.

**RMASFAA 2020 Conference sites.** Suggestion to put together proposal for Kearney. Do an email vote for the top two sites within the next two weeks. Add estimates for Kearney to travel costs. Stacy will send the PowerPoint that RMASFAA wants us to use to present the site recommendations.

**NeASFAA 2020 Conference Sites.** Recommendation for Divots in Norfolk. Location approved. Looking at March 26<sup>th</sup>-27<sup>th</sup> or April 2<sup>nd</sup>-3<sup>rd</sup>.

**New membership – Jessica Flogaites, University of Pittsburgh.** Motion by Janice. Second by Diana. Motion approved.

### **Adjournment**

Motion to adjourn by Kent. Second by Sarah.

Adjournment at 11:30 a.m.

April 4, 2018

President Report - Stacy Dieckman  
NeASFAA 04-04-2018 Board of Directors meeting

I attended the RMASFAA board meeting and conference on March 15 & 16, 2018 in Denver, Colorado.

Takeaways from the board meeting:

- Ken shared that RMASFAA and NASFAA are having conversations about how they can partner with each other. Possible areas are with website and membership. We had a web conferencing presentation with Justin Draeger and after the call the RMASFAA board had several questions. It was determined that Vicki would continue getting feedback from NASFAA.
- There was a lot of conversation about the need to update the RMASFAA website. In the end it was approved to move forward with the existing website provider to update it to a secured site and to update the look and fee.
- Discussed the RMASFAA 2020 conference in Nebraska and the board instructed me to obtain additional information on options in Lincoln.

In February I sent a letter of support for maintaining funding for the Coordinating Commission to members of the Appropriations Committee.

President Elect

President-Elect Report – Marty Habrock

NeASFAA 4/4/2018

Board of Directors meeting

Attended the NASFAA Leadership Conference (Associate Management Pathway) February 26-28, 2018 in Washington, DC. We had a large delegation from Nebraska visit Capitol Hill – representatives from UNO, UNK, UNL, Peru State College, Western Nebraska Community College and Central Community College were present. We met with staffers for Senator Fischer, Senator Sasse, Congressman Smith and Congressman Bacon. Also met with staff on the US Senate HELP Committee and US House of Education and Workforce Committee.

I put together the 2018-2019 budget estimate for the President Elect position. Since both the President-Elect (Marty Habrock) and President-Elect-Elect (Sheila Johns) attended the NASFAA Leadership Conference in 2018, potential for only one person to attend in 2019. Based on actual costs and expenses submitted over the last two years, increased the budget expense for the Leadership Conference to \$2100 for one person to attend.

As a member of the Finance and Audit Committee, we met via conference call to discuss and prepare the budget proposal for our meeting.

April 2, 2018

Past President Report – Beth Sisk  
NeASFAA 4/4/2018 Board of Directors meeting

On February 5, 2018 I testified at the Nebraska state appropriations committee meeting on behalf of NeASFAA to request additional lottery funds to make up for the proposed general funds reduction from the NOG. My testimony is below:

Good afternoon Chairman Stinner and members of the Appropriations Committee. I am Beth Sisk (B-E-T-H S-I-S-K), Past President for the Nebraska Association of Student Financial Aid Administrators (NeASFAA) and Director of Financial Aid at College of Saint Mary in Omaha. I am here on behalf of NeASFAA and its 34 member institutions to support the Coordinating Commission's request to spend additional lottery funds to make up for the proposed General Funds reduction from the Nebraska Opportunity Grant. This would ensure that \$137,363 would remain available for schools to award to students in fiscal year 2018 and almost one quarter million dollars in fiscal year 2019. Without these funds, some of our neediest college students in Nebraska would have to find funding to make up this difference either out of their own pockets or by increased student loan borrowing, which we all want to avoid. At College of Saint Mary, the needy students who receive the Nebraska Opportunity Grant include students in our Mothers Living and Learning Program who are single mothers living on campus with their young children while earning their undergrad degrees as well as many first generation college students. Reduced Nebraska Opportunity Grant funding makes working towards their degrees more difficult, if not impossible, for needy students like these who are earning their degrees to make a difference in their lives and in future generations of their families. Thank you for your time and consideration and I would be happy to answer any questions you may have.

Treasurer's Report

March 31, 2018

CD Balances

<b>Account #</b>	<b>Bank</b>	<b>Length</b>	<b>Rate</b>	<b>Maturity Date</b>	<b>Value</b>
CD 3-057-9044-4270	US Bank	12 months	0.10%	01/03/19	\$19,793.66
CD #576620	Union Bank	18 months	1.20%	10/05/18	\$14,414.91
CD #580134	Union Bank	10 months	0.85%	09/10/18	\$27,803.41
CD #586665	Union Bank	13 months	1.35%	03/18/19	\$29,847.55
					<b>\$91,454.17</b>

1. Balance Sheet
2. Profit and Loss Statements
3. Members not renewed (Omaha School of Massage, ASA)
4. New Members (Iowa Western Comm. College(unpaid), Little Priest Tribal College, Citizens, College Ave Student Loans)
5. Treasurer Audit Completed 10-5-17
6. Tax Return Filed 11-15-17

**Profit & Loss Budget vs. Actual**

Cash Basis

July 2017 through March 2018

	Jul '17 - Mar 18	Budget
<b>Income</b>		
<b>Credentialing Income</b>		
Application Processing	910.00	
COA	280.00	
Late Fees	50.00	
Needs Analysis	385.00	
Packaging	455.00	
SAP	175.00	
Student Eligibility	175.00	
Verification	875.00	
Credentialing Income - Other	0.00	2,100.00
<b>Total Credentialing Income</b>	3,305.00	2,100.00
<b>Fall Workshop</b>	3,300.00	3,000.00
<b>Interest Income</b>	10.52	12.00
<b>Membership Income</b>		
Late Fee	210.00	
Membership Income - Other	8,225.00	10,600.00
<b>Total Membership Income</b>	8,435.00	10,600.00
<b>Other</b>		
Bid Incentive	0.00	270.00
<b>Total Other</b>	0.00	270.00
<b>Refunds</b>	-70.00	
<b>Reserve Debit*</b>	0.00	972.00
<b>Spring Conference</b>	8,100.00	10,500.00
<b>Total Income</b>	23,080.52	27,454.00
<b>Gross Profit</b>	23,080.52	27,454.00
<b>Expense</b>		
<b>Membership</b>		
Printing/Postage	0.00	25.00
Welcome Project	0.00	100.00
<b>Total Membership</b>	0.00	125.00
<b>PDC</b>		
<b>Credentialing</b>		
Breaks	0.00	200.00
Credentialing Materials	1,600.00	2,000.00
Trainer Expenses	0.00	100.00
<b>Total Credentialing</b>	1,600.00	2,300.00
<b>Fall Institute</b>		
Meals/Breaks	980.20	850.00
Speaker Expense	500.00	750.00
<b>Total Fall Institute</b>	1,480.20	1,600.00
<b>Meeting Expense</b>	295.59	350.00
<b>Spring Conference</b>		
Entertainment	0.00	1,000.00
Meals/Breaks	0.00	8,000.00
Printing/Postage	0.00	250.00
Speaker Expense	0.00	4,000.00
P - Prestigious Awards	0.00	520.00
<b>Total Spring Conference</b>	0.00	13,770.00
<b>Total PDC</b>	3,375.79	18,020.00



**Balance Sheet**

Cash Basis

As of March 31, 2018

	<u>Mar 31, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Checking	34,143.79
Total Checking/Savings	34,143.79
Other Current Assets	
CD # 580134 -Union Bk 7/10/13	27,803.41
CD #3057904 -US Bank 1/3/2014	19,793.66
CD #586665 - Union Bk 10/8/13	30,223.14
CD#576620--Union Bk 4/5/13	14,414.91
Total Other Current Assets	92,235.12
Total Current Assets	126,378.91
<b>TOTAL ASSETS</b>	<b><u>126,378.91</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
3000 · Opening Bal Equity	34,427.98
3900 · Retained Earnings	80,565.70
Net Income	11,385.23
Total Equity	126,378.91
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>126,378.91</u></b>

NeASFAA Board of Directors Meeting  
Two-Year Public Sector Report  
April 4, 2018

An email was sent out to the 2-year public sector members asking for any information they would like to share. I also encouraged them to nominate staff members for the new scholarship to Summer Institute.

I did not receive a response from any of the members for this meeting.

Respectfully Submitted,

Diana Oglesby

April 2, 2018

An email was sent out to all members of the four-year private colleges and universities requesting news to share or issues/concerns to pass on.

I didn't receive any responses.

Thank you,

Taryn Rouse

Private Sector Representative

## **NeASFAA Four Year Public Sector Report – April Meeting**

### **Sector Updates:**

Justin asked that a representative from NeASFAA attend the Appropriations Committee hearing on February 5<sup>th</sup> and testify in support of the Nebraska Opportunity Grant. Beth Sisk from College of St Mary attended and testified. Also, on March 6<sup>th</sup>, three representatives from the UNL financial aid office attended NU Advocacy day at the State Capitol building and spoke with our senators regarding the state budget.

An email was sent to all members of the Four Year Public Sector on March 22<sup>nd</sup>, 2018.

Mary Sommers from UNK responded and requested that NeASFAA consider creating a task force or ad hoc committee to work on issues that come up in the Nebraska unicameral relating to student aid.

### **SI Scholarship Updates:**

- Created scholarship application
- Sent to NeASFAA Listserv
- Sent to Erinn Brown to have her add to NeASFAA website
- Encouraged sector reps to send application to individuals within their sector
- Sent to individuals within my office who would be good applicants
- Sent to directors in Four Year Public Sector soliciting advice for individuals within each of their offices who would be good applicants
- Developed tentative P&P for implementation in future
- Will review applications and select recipient after April 15

**NeASFAA Associate Sector Report  
For April 4, 2018 Board Meeting**

**Associate Sector Membership/Participation**

- There were some issues in payment for conference registrations from the Associate Sector so I followed up with those. At least one payment was corrected, but I don't know whether all payments were accounted for. At least one unpaid registration for vending might still be outstanding.
- I emailed the sector using emails that we had online. I included the following:
  - A list of 11 from the sector, including five vendors, who registered. I knew we would be losing some to Kansas and/or Iowa conferences, but wanted to share names of those who were coming to ours.
  - Recognized six from the sector who were involved this past year. Duties I know of included: CDC, PDRC, Sector rep, and Association Governance.
  - Acknowledged three who would be presenting at the conference.
  - Generally thanked those who will be participating in the Murder Mystery.
  - I listed some general business updates. I forgot to remind them to be present for the business meeting. I included a note that Shareen will be the new sector rep. I also noted our March 2019 dates for the conference.
- In response to my email, I received two replies. Both thanked me for the update and apologized for not making it. One noted that KASFAA is the beginning of April next year which is a week prior to ours. We conflicted with Iowa's conference but the sector member didn't know when that is scheduled for 2019.

This wraps my two years as sector rep. It's been rewarding to serve.

Kent Wolfe  
Sector Rep

April 2, 2018

Association Governance Committee Report – Beth Sisk  
NeASFAA 4/4/2018 Board of Directors meeting

In the February 2018 NeASFAA Board of Directors meeting, the Association Governance committee was asked to review NeASFAA policies on corporate sponsorship. This request originated from the Associate Sector Report. I did some research on RMASFAA and NASFAA policies on sponsorship. If the board thinks this is a viable potential source of revenue for the budget, we may want to consider adding specific dollar amounts to the P&P for sponsorship.

RMASFAA P&P page 31:

### **Corporate Support**

- Corporate Support is defined as cash contributed to the Association to help underwrite direct operating expenses included in the Association budget (e.g., the Annual Conference, training activities, etc.).
- The Association encourages Corporate Support by outside organizations that would help underwrite expenses included in the Association budget. (See definition, Annual Donations section below.)
- Corporate Support will be solicited to underwrite direct budgeted expense items.
- Corporate Supporters will receive visibility only through Association channels or by direct Association approval.
- Corporate Supporters for events such as the Annual Conference, Leadership Pipeline and Summer Institute will be recognized at those individual events.
- Registration for Corporate Supporters will not be waived, except for those who have purchased the exhibitor package (see below).
- All Corporate Supporters must be current, paid members of the Association.

### **Annual Donations**

A La Carte

- \$1,000 Blog Post (four blog posts annually)
- \$750 Banner Ad on RMASFAA.org
- \$250 Break Sponsorship (not necessarily exclusive)
- \$500 Meal Sponsorship (not necessarily exclusive)
- \$ \_ General Support (any amount may be given)

NASFAA, reviewed 2018 Sponsorship Opportunities website:

NASFAA also allows sponsorship at their conferences. For the Leadership conference, sponsors can choose to support receptions, lunch, breakfast, complimentary Wi-Fi, or breaks for different amounts. The national conference has different sponsorship levels which bring a variety of benefits for the sponsor such as, hosting a seminar, access to a private meeting room, logos on conference materials, recognition at sessions or events.

Corporate Development Committee  
Annual Report  
April 2018

The primary goals of the Corporate Development Committee were to work with vendors for the Spring Conference and choosing a Philanthropy for the Board to vote on.

We have five vendors for the April, 2018 annual conference. The following activities will hopefully get more attention drawn to their booths:

- They will be part of the Thursday night entertainment that includes a Murder Mystery Dinner.
- So if attendees sign up at the booths they will receive an extra clue.
- Table tents were printed with all vendor logos and will be displayed on tables in breakout rooms as well as on dining tables.

The philanthropy for this conference is the Platte County Food Pantry:

- An email was sent out via the list-serve encouraging members to participate.
- The table tents also mention items that the Platte County Food Pantry could use.

Respectfully Submitted  
Jodi Vanden Berge  
CDC Chair

The Finance and Audit committee met via conference call on March 28, 2018 to prepare the proposed 2018-19 budget. See attached spreadsheet.

Thank you for the opportunity to serve the association.

Respectfully submitted

Lisa Gdowski



Membership Connections Committee Report

April 4, 2018

Erinn Brown, Committee Chair

Created private sections of the website for the NASFAA U credential sessions on Pell and Professional Judgement at the NeASFAA Spring Conference. Updates to the membership directory have been made as they've been received. Updated the P&P available on the website to the newest approved version.

Sent new NeASFAA President's Welcome Letter, information on how to join the list serv, and information on how to access the membership directory to new member Iowa Western Community College.

Contacted co-chair to set up training and committee meeting; however, due to time restraints, a meeting was not set. Decision was made that co-chair will continue to work on "Welcome Packet" for new members once her term starts as chair and her committee is set.

Added information on new NeASFAA sponsored scholarship for RNASFAA Summer Institute with application materials.

Received request for membership from Jessica Mohon Flogaites – University of Pittsburg (remote).

## Nominations and Elections Committee Annual Business Meeting Report

April 5, 2018

Marty Habrock, President Elect

The committee worked to fill a ballot for five positions this year. We had an excellent slate of candidates on the ballot, so please join me in thanking everyone who agreed to run and serve NeASFAA. The election results were as follows:

President-Elect: Sheila Johns

Secretary: Sara Nordquist-Davis

Treasurer: Janice Volker

Private Colleges and Universities: Angie Pinkerman

Associate Membership: Shareen Thewke

### **The 2018-2019 Board members are:**

President – Marty Habrock, University of Nebraska at Omaha

President Elect – Sheila Johns, Western Nebraska Community College

Past President – Stacy Dieckman, Northeast Community College

Secretary – Sara Nordquist-Davis, College of Saint Mary

Treasurer – Janice Volker, University of Nebraska at Omaha

4 year Public Sector Rep – Sarah Standley, University of Nebraska – Lincoln

2 year Public Sector Rep – Diana J. Oglesby, Southeast Community College – Lincoln

4 Year Private College and Universities – Angie Pinkerman, Hastings College

Associate Member – Shareen Thewke, University of Nebraska Central Administration

### **Committee Chairs**

Finance and Audit – Danny McGinnis, University of Nebraska at Omaha

Association Governance – Stacy Dieckman, Northeast Community College

Corporate Development – Deana Unger, Inceptia

Membership Connections – Nichole Benissan, University of Nebraska at Omaha

Nominations and Elections – Sheila Johns, Western Nebraska Community College

Professional Development and Recognition – Co-chairs

Kent Wolfe, Inceptia

Stacy Seim, EducationQuest

Historian – Ritchie Morrow, CCPE

Professional Development and Recognition Committee Report  
4/4/18

- Credentials Earned as of 3/29/18
  - Student Eligibility: 14/40
  - Consumer Info: 13/30
  - Cost of Attendance: 3/8
  - SAP: 0/5
  - Application Process: 13/24
  - Packaging: 5/13
  - Need Analysis: 8/11
  - Verification: 14/25
  - Overall: 360 of 412 earned since September 2016
- Spring Conference
  - 61 registered
  - 8 first time attendees
  - 27 for Pell credential
  - 10 for PJ credential
- 2020 Conference
  - Proposals have been received

Respectfully submitted,  
Bailey Jorgensen